

**CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Special Session Meeting**

**Monday, June 9, 2008**

**6:00 p.m.**

**District Office Large Conference Room**

**1163 E. 7<sup>th</sup> Street, Chico, CA 95928**

**AGENDA**

**1. CALL TO ORDER**

**Opportunity for Public Comment on Agenda Items**

*The Governing Board welcomes and encourages public comments. Members of the public may comment on items included on this agenda; however, we ask that you limit your comments to five (5) minutes so that as many as possible may be heard (Education Code §35145.5, Government Code §54954.3)*

**2. CONSENT CALENDAR**

**A. HUMAN RESOURCES**

1. Consider approval of Certificated Human Resources Actions.

**3. DISCUSSION/ACTION CALENDAR**

**A. BUSINESS SERVICES**

1. Discussion/Action: Consider approval of the Chico High Ag Program utilizing, on an interim basis, the District owned property at the Corner of Henshaw and Guynn Avenues as a teaching station (Michael Weissenborn)

**B. EDUCATIONAL SERVICES**

1. Discussion/Action: Consider the Recommendation of the Charter Review Committee regarding the Forest Ranch Charter Petition (Sara Simmons)

**C. HUMAN RESOURCES**

1. Discussion/Action: Consider Approval of Resolution 1029-08, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2008-2009 School Year (Bob Feaster)

**4. CLOSED SESSION**

**4.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA

Other Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

**4.2 Public Employee Appointment**

Pursuant to Government Code 54957

Title: Principal, Chico Junior High School

**4.3 Public Employee Dismissal/Discipline/Release (One Certificated Employee)**

Pursuant to Government Code §54957

**4.4 Public Employment: Terms of Contract**

Pursuant to Government Code §54957.6

Title: Superintendent

**5. ADJOURNMENT**

Jann Reed, President  
Board of Education  
Chico Unified School District

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

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June 9, 2008

MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

| Name/Employee #                               | Assignment   | Effective | Comment        |
|---|--------------|-----------|----------------|
| <u>Part-Time Leave Request(s) for 2008/09</u> |              |           |                |
| Alldrin, Mary                                 | Elementary   | 2008/09   | 0.6 FTE Leave  |
| Anderson-Nilsson, Julie                       | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Borquez, Kim                                  | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Callahan, Meghan                              | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Connolly, Cheryl                              | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Cook, Lori                                    | Secondary    | 2008/09   | 0.2 FTE Leave  |
| Cross, Deidra                                 | Secondary    | 2008/09   | 0.8 FTE Leave  |
| Finley, Janet                                 | Elementary   | 2008/09   | 0.4 FTE Leave  |
| Forrest, Marla                                | Elementary   | 2008/09   | 0.4 FTE Leave  |
| Foster, Ann                                   | Elementary   | 2008/09   | 0.8 FTE Leave  |
| Galli, Michelle                               | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Ginno, Cathelin                               | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Hian, Nancy                                   | Secondary    | 2008/09   | 0.5 FTE Leave  |
| Hoffman, Gina                                 | Secondary    | 2008/09   | 0.2 FTE Leave  |
| Koch, Lynn                                    | School Nurse | 2008/09   | 0.2 FTE Leave  |
| Larson, Gayle                                 | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Larson-Cannell, Karen                         | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Lieberman, Kim                                | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Loustale, Diane                               | Elementary   | 2008/09   | 0.2 FTE Leave  |
| Martin, Michelle                              | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Mathews, Craig                                | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Miller, Karen                                 | Secondary    | 2008/09   | 0.2 FTE Leave  |
| Morrissey, Stacia                             | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Nichols, Janelle                              | Elementary   | 2008/09   | 0.6 FTE Leave  |
| Oster, Penny                                  | Elementary   | 2008/09   | 0.1 FTE Leave  |
| Parkin, Bonnie                                | Elementary   | 2008/09   | 0.35 FTE Leave |
| Snider, Gina                                  | Secondary    | 2008/09   | 0.4 FTE Leave  |
| Southam, Kirsten                              | Elementary   | 2008/09   | 0.8 FTE Leave  |
| Stephens, Anne                                | Secondary    | 2008/09   | 0.2 FTE Leave  |

|                   |            |         |               |
|-------------------|------------|---------|---------------|
| Travers, Deborah  | Secondary  | 2008/09 | 0.4 FTE Leave |
| Wallace, Jennifer | Elementary | 2008/09 | 0.6 FTE Leave |
| Watson, Carrie    | Secondary  | 2008/09 | 0.4 FTE Leave |
| Williams, Amy     | Elementary | 2008/09 | 0.2 FTE Leave |

**Full-Time Leave Request(s) for 2008/09**

|                  |            |  |               |
|------------------|------------|--|---------------|
| Daniels, Lance   | Secondary  | 2008/09<br>(Effective 1/24/08-1/23/09) | 1.0 FTE Leave |
| Early, Kathryn   | Elementary | 2008/09                                | 1.0 FTE Leave |
| Flynn, Mary      | Secondary  | 2008/09                                | 1.0 FTE Leave |
| Larson, Kristina | Secondary  | 2008/09                                | 1.0 FTE Leave |
| Young, George    | Secondary  | 2008/09                                | 1.0 FTE Leave |

**Retirement(s)/Resignation(s)**

|                            |         |                           |
|----------------------------|---------|---------------------------|
| DeCew, Ronald              | 6/7/08  | Retirement                |
| Gale, Samantha             | 6/6/08  | Resignation               |
| Neumann, Art               | 6/17/08 | Change in Retirement date |
| Pratt, Toni                | 5/22/08 | Resignation from Leave    |
| Simmons, William (Sam)     | 6/07/08 | Retirement                |
| Wells, Betty<br>jm-6/04/08 | 6/06/08 | Retirement                |

**TITLE: Chico High Agricultural Program at Henshaw/Guynn Site**

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Action   X    
Consent             
Information           

Board Date: June 9, 2008

**Prepared by:** Michael Weissenborn, Facilities Planning/Construction Supervisor  
Jan Combes, Assistant Superintendent of Business Services

**Background Information**

With the assistance of the Friends of Agriculture, the Chico High School Agriculture Department is proposing to utilize the vacant land at Henshaw and Guynn Avenues as a teaching station. This property was purchased for the development of an elementary school. Based on current demographics that need could be in as few as five years. The proposal is to use the property, on an interim basis, until such time as it is needed for the new school. The CHS Agricultural Department, in collaboration with the Friends of Agriculture, have offered to clear the property in preparation for planting, including returning the well to working status and establishing an irrigation system.

The district will need to comply with the California Environmental Quality Act. The district may also need to make appropriate applications with the Agricultural Commissioner. The district has made contact with our insurance carrier to determine what steps are necessary to ensure adequate liability insurances is in place for the project.

**Educational Implications**

Development of this project will be of benefit to Chico High School's Agricultural program which has a long-standing tradition of excellence. The vacant property will offer a unique practical experience to students.

**Fiscal Implications**

Informal discussions with the CHS Ag Department and the Friends of Agriculture have begun within the following parameters:

1. Clearing of the property will be paid for by Friends of Ag.
2. Operational expenses of the farm will be paid for by Friends of Ag and reimbursed out of any crop sales at the end of the harvest.
3. Any profit after all expenses have been paid, will be used to benefit the Ag Department.

This proposal is expected to be cost neutral to the General Fund.

**Recommendation**

Staff recommends the Board authorize the development of a Memorandum of Understanding between the Friends of Agriculture and the Agriculture Department at Chico High School for the development of the Henshaw/Guynn vacant property to be used as a teaching station.

PROPOSED AGENDA ITEM: Forest Ranch Charter School Proposal

Prepared by: Sara Simmons

- ☐ Consent  
☐ Information Only  
☒ Discussion/Action

Board Date: June 9, 2008

**Background Information**

Due to declining enrollment and our budget deficit, the board made the difficult decision to close Forest Ranch School at the conclusion of the 2007-2008 school year. Parents and community members have been working quickly to establish a charter school which would serve students beginning in the 2008-2009 school year.

A proposed charter petition was delivered to the district on May 15. This board conducted a public hearing for the Forest Ranch Charter proposal on May 21, 2008. The District Charter Review Committee will make a recommendation to the board at this meeting.

**Educational Implications**

Under the charter proposal, students from the Forest Ranch area will have the choice to continue to attend school in their community or in another of our schools.

**Fiscal Implications**

The proposed school intends to be direct funded, which means that any ADA generated will flow back to the school and will not come to CUSD.

**Additional Information**

The petitioners require a decision from the board by June 10 in order to meet SBE guidelines for opening the Fall of 2008.

**PROPOSED AGENDA ITEM: RESOLUTION # 1029-08 ELIMINATION OF CLASSIFIED SERVICES AND ORDERING LAYOFFS IN THE CLASSIFIED SERVICE FOR THE 2008-2009 SCHOOL YEAR**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

Consent  
Information Only  
☒ Discussion/Action

Board Date: June 9, 2008

**Background Information:**

On May 21<sup>st</sup> the Board approved a Memorandum of Understanding (MOU) with Chapter 110 that ratified an agreement to reduce modify staffing levels in the Nutritional Services Department that came from the Quality Circle. This resolution is the next step required to eliminate the positions so recommended by that MOU.

**Educational Implications:**

None

**Fiscal Implications:**

It is estimated that the implementation of the entire plan will save the District approximately \$285,000.

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

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RESOLUTION 1029-08  
RESOLUTION OF THE GOVERNING BOARD  
OF THE CHICO UNIFIED SCHOOL DISTRICT

ELIMINATION OF CLASSIFIED SERVICES AND  
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE  
FOR THE 2008-2009 SCHOOL YEAR

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

| Classification                   | Full-Time Equivalent | Site/Program         |
|----------------------------------|----------------------|----------------------|
| Cafeteria Assistant Cook Manger  | 1.0000               | CJHS/Nutrition       |
| Cafeteria Assistant Cook Manager | .8750                | BJHS/Nutrition       |
| Cafeteria Cashier                | .5375                | BJHS/Nutrition       |
| Cafeteria Cashier                | .3125                | MJHS/Nutrition       |
| Cafeteria Assistant              | .2500                | CHS/Nutrition        |
| Cafeteria Assistant              | .2500                | PVHS/Nutrition       |
| Cafeteria Assistant              | .1875                | FVHS/Nutrition       |
| Cafeteria Assistant              | .2500                | AFC/Nutrition        |
| Cafeteria Assistant              | .2500                | MJHS/Nutrition       |
| Cafeteria Assistant              | .2500                | Chapman/Nutrition    |
| Cafeteria Assistant              | .2500                | Citrus/Nutrition     |
| Cafeteria Assistant              | .2500                | Hooker Oak/Nutrition |
| Cafeteria Assistant              | .2500                | McManus/Nutrition    |
| Cafeteria Assistant              | .2500                | Marigold/Nutrition   |
| Cafeteria Assistant              | .2500                | Neal Dow/Nutrition   |
| Cafeteria Assistant              | .2500                | LCC/Nutrition        |
| Cafeteria Assistant              | .2500                | Parkview/Nutrition   |
| Cafeteria Assistant              | .3750                | Rosedale/Nutrition   |
| Cafeteria Assistant              | .2500                | Shasta/Nutrition     |

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2004 through June 30, 2007. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on June 9, 2008.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 9<sup>th</sup> day of June, 2008.

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Clerk of the Governing Board of the  
Chico Unified School District